

Registration of Firms/Suppliers for supply of Goods/Services.

ARIES, Nainital is an autonomous institution under the Dept. of Science & Technology, Govt. of India and is a premier institution pursuing frontline research in the field of Astronomy and Astrophysics.

ARIES invites application from firms/suppliers for registration of approved contractors/suppliers for the following supplies/services: -

- (a) Supply of books (300 to 400) and International journals (90) related to Astronomy & Astrophysics and general sciences.
 - (b) Printing and supply of stationery items.
 - (c) Supply of Electronics items like Computer with printer, UPS Stabilizer, Photocopier, Telephone instruments, Computer accessories/consumables, electrical items, furniture etc.
 - (d) Supply of consumables/non-consumables items for workshop/civil works.
 - (e) Maintenance/repair of photocopier, computers, printers, fax, UPS and staff cars.
 - (f) Scrapping, varnishing and polishing of wooden furniture including its repair.
 - (g) Sanitation & Cleaning of office premises and supply of flowers/natural plants for office etc.
 - (h) Providing Hygienic and tidy rooms with attached bathroom and car parking spaces for time-to-time occupancy of guest from India and Abroad.
1. Interested firms/suppliers may apply with the following documents: -
 - (a) Application on the letter Head for registration specifying the product they are dealing with and references of the organisation to which the products have been supplied.

- (b) Non-refundable Demand draft of Rs. 500/- in favour of 'Director', ARIES, Manora Peak payable at Nainital.
- (c) The registration certificate of the firm.
- (d) C.S.T./VAT/Trade Tax No.
- (e) Income Tax clearance certificate.
- (f) Service Tax registration and service tax clearance certificate for the last three years.
- (g) Any other documents as required by the Vigilance Officer, at later stage, with connection to the credential of the firm.

3. Such firms/suppliers shall be registered for a period 1 to 3 years depending on the nature of the goods/services. At the end of this period, registered supplier(s) willing to continue on the registration shall have to apply afresh for renewal of registration. The ARIES shall watch performance and conduct of registered suppliers. Registered suppliers are liable to be removed from the list of approved suppliers if they fail to supply the goods in time or supply sub-standard goods or make any false declaration to ARIES or for any ground, which in the opinion of the ARIES, is not in its interest.

4. The application duly supported by all documents list at para 2 above should reach 'Dr. BB Sanwal, Vigilance Officer, ARIES, Nainital-263129 in a sealed envelope superscribed as 'Application for registration of Firm/Suppliers for supply of goods/services'. The Vigilance Officer reserve the right to approve/reject any application without assigning any reason.

Vigilance Officer