

**ARYABHATTA RESEARCH INSTITUTE OF OBSERVATIONAL
SCIENCES (ARIES)**

Recruitment Rules for Group 'B' and 'C' Staff

(w.e.f. 01-February, 2021)

A handwritten signature in blue ink, consisting of a stylized 'A' followed by a long, sweeping horizontal stroke.

CONTENTS

	Preface	
1.	Short Title & Commencement	
2.	Definitions	
3.	Composition of Cadres	
4.	Method of recruitment & eligibility	
5.	Authorized strength of the posts	
6.	Initial Constitution of Cadres	
7.	Recruitment after the initial constitution of cadres	
8.	Probation period	
9.	Seniority	
10.	Liability to serve anywhere in India	
11.	Disqualification	
12.	Power to relax	
13.	Saving	
14.	Interpretation	
15.	Power to remove difficulties	
16.	Recruitment Rules for Group- B & C staff	



PREFACE

It was felt necessary to frame recruitment rules and guidelines to formulate a comprehensive set of rules covering all the aspects of recruitment and selection for Group 'B' & 'C' posts. Keeping this in view, a document entitled Recruitment Rules-2021 of Group 'B' & 'C' has been finalized.



Director ARIES

Approved by: (GC, Chair)

RECRUITMENT RULES FOR GROUP 'B' & 'C' POSTS IN ARIES

In exercise of powers conferred under the Rules & Regulations and Bye-laws of the Aryabhata Research Institute of Observational Sciences (ARIES), the Governing Council, ARIES formulates the following Recruitment Rules for Group 'B' & 'C' posts in ARIES.

1. Short Title & Commencement

- (i) These Rules shall be called "Group 'B' & 'C' Rules 2021"
- (ii) They shall come into force on the date of their publication.

2. Definitions

In these rules unless the context otherwise requires:

- (i) "Appointing Authority" means the Director ARIES for Group B & C posts.
- (ii) "Institute" means the Aryabhata Research Institute of Observational Sciences (ARIES), Nainital.
- (iii) "Category" means the ARIES Group 'B' & 'C' Category.
- (iv) "Director" means the Director, ARIES.
- (v) "Registrar" means the Registrar, ARIES.
- (vi) "Duty post" means any post permanent or temporary included in the Schedule.
- (vii) "Government" means the Department of Science and Technology in the Government of India.
- (viii) "Scheduled Castes and Scheduled Tribes" have the same meaning as assigned to them in clause (24) and (25) respectively of Article 366 of the Constitution of India.
- (ix) "Schedule" means the schedules appended to these rules.

3. Composition of Cadres

The Composition of the ARIES Group 'B' & 'C' posts would be as under: -

Table-I

Group	Post/ Category	Pay Structure			Sanctioned Strength	Minimum qualifying service in the feeder grade/post for vacancy-based promotion to the post
Administrative Staff		Grade Pay as per 6 th CPC	Pay Level as per 7 th CPC	Pay Scale as per 7 th CPC		
C	Lower Division Clerk	1900	2	19900-63200	7	3
	Upper Division Clerk	2400	4	25500-81100	3	8
	Accounts Assistant	2800	5	29200-92300	2	NA
	Administrative Assistant	2800	5	29200-92300	3	5
B	Junior Officer	4200	6	35400-112400	4	6
	Assistant Administrative Officer	4600	7	44900-142400	1	5
	Personal Assistant	4200	6	35400-112400	2	NA
	Private Secretary	4600	7	44900-142400	1	5
		(i) Total-			23	
Scientific/Engineering Staff						
C	Laboratory Assistant	1900	2	19900-63200	1	NA
	Junior Engineering Assistant	2400	4	25500-81100	9	8
	Junior Scientific Assistant	2400	4	25500-81100	3	NA
	Engineering Assistant	2800	5	29200-92300	8	5
	Scientific Assistant	2800	5	29200-92300	2	5
B	Senior Engineering Assistant	4200	6	35400-112400	8	6
	Senior Scientific Assistant	4200	6	35400-112400	4	6
	Senior Engineering Associate	4600	7	44900-142400	4	5
	Senior Scientific Associate	4600	7	44900-142400	4	5
		(ii) Total-			43	
Other Support Staff						
C	Driver	2400	4	25500-81100	1	NA
	Multi-Tasking Staff	1800	1	18000-56900	10	NA
		(iii) Total-			11	
		Total-(i)+(ii)+(iii)=			77	



TABLE – II

**MODE OF RECRUITMENT OF GROUP ‘B’ AND ‘C’ POSTS OF ARYABHATTA RESEARCH
INSTITUTE OF OBSERVATIONAL SCIENCES (ARIES)**

Sl. No.	Name of post	No. of post	Mode of recruitment	
			Direct recruitment	Departmental Promotion
1	2	3	4	5
Administrative Staff				
1	Lower Division Clerk	7	75%	25%
2	Upper Division Clerk	3	-	100%
3	Accounts Assistant	2	100%	-
4	Administrative Assistant	3	33%	66%, failing which by deputation/absorption
5	Junior Officer	4	50%	50%, failing which by deputation/absorption
6	Assistant Administrative Officer	1	-	100%, failing which by deputation/absorption
7	Personal Assistant	2	100%	-
8	Private Secretary	1	-	100%, failing which by deputation/absorption
Scientific/Engineering Staff				
9	Laboratory Assistant	1	100%	-
10	Junior Engineering Assistant	9	85%	15%
11	Junior Scientific Assistant	3	100%	-
12	Engineering Assistant	8	50%	50%
13	Scientific Assistant	2	50%	50%
14	Senior Engineering Assistant	8	50%	50%
15	Senior Scientific Assistant	4	50%	50%
16	Senior Engineering Associate	4	-	100%
17	Senior Scientific Associate	4	-	100%
Other Support Staff				
18	Driver	1	100%	-
19	Multi-Tasking Staff (MTS)	10	100%	-
	Total	77		

4. Method of recruitment and eligibility

Recruitment to various grades of posts shall be made in accordance with the Schedule.

5. Authorized strength of the Posts

The authorized strength of various grades of posts on the date of commencement of the rules shall be as specified in Schedules.

6. Initial Constitution of Cadres

- (i) All earlier Group B & C staff working in ARIES on the date of commencement of these rules shall be deemed to have been appointed to the posts in the scales of pay corresponding to those which they were holding on regular basis on the date of the initial constitution as shown in the above table. Governing Council ARIES shall have the authority to modify, alter or make additions or deletions in the table. However, with respect to number of sanctioned posts and redesignations, prior approval of DST shall be obtained.
- (ii) To the extent, the sanctioned strength of various grades of posts is not filled at the time of initial constitution, it shall be filled in accordance with rule 7.

7. Recruitment after initial constitution of cadres

Once the initial constitution of the Cadre has been completed by the appointment of existing persons in accordance with Rule 6 above, vacant post shall be filled in the manner provided in the Schedule.

8. Probation period

- (i) Every direct recruit to a Pay Level/Grade and a promotee from one Group to another after the commencement of these rules shall be on probation for a period of two years from the date of appointment.
- (ii) The period of probation may be extended but the total period of extension of the probation period shall not, save where it is necessary by reason of any Departmental or legal proceedings pending against the person, exceed one year.
- (iii) During the period of probation, the members of the staff may be required to undergo such training and pass such tests as the Director ARIES may prescribe.

9. Seniority

- (i) Persons appointed to a Pay Level/ Grade on initial constitution shall count their seniority from the date of their regular appointment to the earlier scale and shall be senior to those appointed under Rule 7 above after constitution of cadres.
- (ii) Persons recommended and appointed under Rule 7 above shall rank inter-se in the order of their appointment to the Pay Level/Grade.

Provided that where quotas have been prescribed for various modes of recruitment, the inter-se seniority of the persons appointed to the Pay Level/Grade shall be in accordance with the ratio prescribed for each mode of recruitment.



A handwritten signature in blue ink, consisting of a stylized 'A' followed by a long, sweeping horizontal stroke.

Provided further that a person recommended for appointment to a Pay Level/ Grade refuses at any time to be appointed to that grade for reasons acceptable to the appointing authority, shall on his appointment to the Pay Level/Grade any time thereafter, be placed immediately after the person who was last appointed to the Pay Level/Grade.

Provided where juniors who have completed their qualifying service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have completed the eligibility/qualifying service.

10. Liability to serve anywhere in India

All employees appointed or deemed to be appointed shall be liable to serve anywhere in India.

11. Disqualification

No Person, -

- (a) Who has entered into or contracted a marriage with a person having a spouse living; or
- (b) Who, having a spouse living, has entered into or contracted a marriage with any other person, shall be eligible for appointment in the ARIES:

Provided that the Competent Authority may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this rule.

12. Power to relax

Whenever the Governing Council ARIES is of the opinion that it is necessary or expedient to do so, they may, by order, for reasons to be recorded in writing relax any of the provisions of these rules in respect of any class or category of person.

13. Saving

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for candidates belonging to the **Scheduled Castes, Scheduled Tribes, OBC and EWS** and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

14. Interpretation

Where any doubt arises as to the interpretation of any of the provisions of these rules, the matter shall be referred to the Governing Council, ARIES, whose decisions shall be final.

15. Power to remove difficulties

If any difficulty arises in giving effect to the provisions of these rules, the Governing Council, ARIES may make such provisions or issue such instructions with regard to the

provisions of these rules, as may appear to be necessary or expedient for removal of the difficulty in implementing these rules.

16. Recruitment Rules for Group-B & C staff

The Recruitment Rules for respective posts are appended as Schedule below.

RECRUITMENT RULES FOR THE POST OF LOWER DIVISION CLERK

1	Name of post	Lower Division Clerk (LDC)
2	Number of post	07
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-2 (Rs. 19900-63200)
5	Whether selection post or non-selection post	-Direct Recruitment: Not applicable -Promotion on seniority basis: Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 27 years of age (Age relaxation will be applicable as per Govt. norms)
8	Educational and other Qualifications required for direct recruits	(i) 12 th class pass or equivalent qualification from recognized Board or University. (ii) Should have a typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on manual typewriter OR A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word)
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	(i) 75% by direct recruitment. (ii) 25% of the vacancies shall be filled on promotion basis from amongst MTS of ARIES who possess 12 th class pass or equivalent qualification and have rendered 3 years regular service in that grade, on the basis of seniority.
12	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/ absorption to be made	As stated in Column No. 11 above.
13	Composition of Departmental Promotion /Selection Committee	<u>Selection Committee for Direct recruitment and Departmental promotion Committee:</u> 1. Registrar ARIES- Chairman 2. An outside expert not below the rank of Under Secretary to the Govt. of India - Member 3. An Officer not below the Pay level-10 belonging to SC/ST community- Member 4. DR/AR, ARIES - Member Secretary



RECRUITMENT RULES FOR THE POST OF UPPER DIVISION CLERK

1	Name of post	Upper Division Clerk (UDC)
2	Number of post	3
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-4 (25500-81100)
5	Whether selection post or non-selection post	Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Not Applicable
8	Educational and other Qualifications required for direct recruitment	Not Applicable
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not applicable
10	Period of probation, if any	Not Applicable
11	Method of recruitment	By promotion from departmental Lower Division Clerks with 8 years of regular service in the Pay Level-2 (Rs. 19900-63200).
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	As stated in Column No. 11 above.
13	Composition of Departmental Promotion /Selection Committee	<u>Departmental Promotion/Selection Committee:</u> 1. Registrar, ARIES- Chairman 2. An outside expert not below the rank of Under Secretary to the Govt. of India - Member 3. An Officer not below the Pay Level-10 belonging to SC/ST community - Member 4. DR/AR, ARIES - Member Secretary

RECRUITMENT RULES FOR THE POST OF ACCOUNTS ASSISTANT

1	Name of post	Accounts Assistant
2	Number of post	2
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay level-5 (Rs. 29200-92300)
5	Whether selection post or non-selection post	Not applicable
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 27 years of age (Age relaxation will be applicable as per Govt. norms).
8	Educational and other Qualifications required for direct recruitment	<p>Essential: B. Com degree from a recognized University and having five years experiences in accounts.</p> <p>Desirable:</p> <p>(i) Preference will be given to SAS qualified or CA qualified.</p> <p>(ii) Knowledge of computer-based software, tally software and PFMS.</p>
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	Direct recruitment.
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	Not applicable
13	Composition of Departmental Promotion /Selection Committee	<p><u>Selection Committee:</u></p> <ol style="list-style-type: none"> 1. Registrar, ARIES-Chairman 2. An outside expert not below the rank of Under Secretary -Member 3. An officer not below the Pay level-10 belonging to SC/ST community -Member 4. DR/AR, ARIES -Member Secretary



RECRUITMENT RULES FOR THE POST OF ADMINISTRATIVE ASSISTANT

1	Name of post	Administrative Assistant
2	Number of post	3
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-5 (Rs. 29200-92300)
5	Whether selection post or non-selection post	-Direct Recruitment: Not applicable -Promotion on seniority basis: Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 27 years of age (Age relaxation will be applicable as per Govt. norms).
8	Educational and other Qualifications required for direct recruitment	Essential: A Bachelor's degree from a recognized University and basic knowledge of computer Desirable: Experience of working in Govt./PSU/ Autonomous Bodies in the relevant area
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	(a) 33% by direct recruitment. (b) 66% by promotion from departmental Upper Division Clerk with 5 years of regular service in the Pay Level-4. (c) Deputation: Failing (b) above the post is to be filled by deputation/absorption for which the eligibility is as under: - (i) Officer under the Central Govt./State Govt./Public Sector Undertakings/ Semi Govt. /Statuary/Autonomous organizations possessing qualification as in Col. 8 having the experience in administration. (ii) Holding analogous post on regular basis in the Pay Level-5. OR With 5 years regular service in the Pay Level-4.
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	As stated in Column 11 above.
13	Composition of Departmental Promotion /Selection Committee	<u>Selection Committee for Direct Recruitment and Departmental Promotion Committee:</u> 1. Registrar, ARIES – Chairman 2. An outside expert not below the rank of Under Secretary to the Govt. of India - Member 3. An officer not below the Pay Level-10 belonging to SC/ST community – Member 4. DR/AR, ARIES - Member Secretary



RECRUITMENT RULES FOR THE POST OF JUNIOR OFFICER

1	Name of post	Junior Officer (JO)
2	Number of post	4
3	Classification	Group 'B', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-6 (Rs. 35400-112400)
5	Whether selection post or non-selection post	-Direct Recruitment: Not applicable -Promotion on seniority basis: Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 30 Years of age (Age relaxation will be applicable as per Govt. norms)
8	Educational and other Qualifications required for direct recruitment	Essential: A Bachelor's degree from a recognized University and basic knowledge of computer Desirable: Experience of working in Govt./PSU/ Autonomous Bodies/in the relevant area.
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	(a) 50% by direct recruitment. (b) 50% by promotion from departmental Accounts Assistant/Administrative Assistant with 6 years of regular service in the Pay Level-5. (c) Deputation: Failing (b) above, the post is to be filled by deputation/absorption for which the eligibility is as under: - (i) Officer under the Central Govt./State Govt./Public Sector Undertakings/ Semi Govt. /Statutory/Autonomous organizations possessing qualification as in Col. 8 having the experience in administration- (iii) Holding analogous post on regular basis in the Pay Level-6. OR With 6 years regular service in the Pay Level-5.
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	As stated in Column No. 11 above.



13	Composition of Departmental Promotion /Selection Committee	<u>Selection Committee for Direct Recruitment and Departmental Promotion Committee:</u> <ol style="list-style-type: none"> 1. Registrar, ARIES- Chairman 2. An outside expert not below the rank of Dy. Secretary to the Govt. of India - Member 3. An officer not below the rank of Under Secretary belonging to SC/ST community - Member 4. DR/AR, ARIES - Member Secretary
----	--	---



RECRUITMENT RULES FOR THE POST OF ASSISTANT ADMINISTRATIVE OFFICER

1	Name of post	Assistant Administrative Officer (AAO)
2	Number of post	1
3	Classification	Group 'B', Non-Gazetted
4	Pay Level/Pay Scale	Pay level-7 (Rs. 44900-142400)
5	Whether selection post or non-selection post	Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruits	Not Applicable
8	Educational and other Qualifications required for direct recruits	Not Applicable
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Not applicable
11	Method of recruitment	<p>(a) By promotion from departmental Junior Officer with 5 years of regular service in the Pay Level-6</p> <p>(b) <u>Deputation/absorption:</u> Failing (a) above the post is to be filled by deputation/absorption for which the eligibility is as under: -</p> <p>(i) Officer under the Central Govt./State Govt./Public Sector Undertakings/ Semi Govt. /Autonomous organizations possessing graduate degree in any discipline from a recognized university: -</p> <p>(ii) Holding analogous post on regular basis in Pay Level-7.</p> <p style="text-align: center;">OR</p> <p style="text-align: center;">With 5 years regular service in Pay Level-6.</p>
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	As stated in Column No. 11 above.
13	Composition of Departmental Promotion /Selection Committee	<p><u>Departmental Promotion Committee</u></p> <ol style="list-style-type: none"> 1. An officer of the rank of Director to the Govt. of India - Chairman 2. Registrar, ARIES- Member 3. An officer not below the rank of Dy. Secretary to the Govt. of India belonging to SC/ST community - Member 4. DR/AR- Member Secretary

RECRUITMENT RULES FOR THE POST OF PERSONAL ASSISTANT (PA)

1	Name of post	Personal Assistant (PA)
2	Number of post	2
3	Classification	Group 'B' Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-6 (Rs. 35400-112400)
5	Whether selection post or non-selection post	Not applicable
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 30 years of age (Age relaxation will be applicable as per Govt. norms).
8	Educational and other Qualifications required for direct recruits	1. Bachelor's Degree from a recognized University or its equivalent. 2. Speed in short hand @ 80 w.p.m. in English. The dictation will be given for 10 minutes which will be transcribed in 50 minutes. 3. The typing speed of 35 w.p.m. in English on Computer. (35 w.p.m. corresponds to 10500 KDPH on an average of 5 key depressions for each word)
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	Direct Recruitment
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	Not Applicable
13	Composition of Selection Committee	<u>Selection Committee:</u> 1. An officer of the rank of Director to Govt. of India - Chairman 2. An outside expert not below the rank of Dy. Secretary to the Govt. of India- Member 3. An officer not below the rank of Dy. Secretary to the Govt. of India belonging to SC/ST community - Member 4. Registrar, ARIES - Member Secretary

RECRUITMENT RULES FOR THE POST OF PRIVATE SECREATRY (PS)

1	Name of post	Private Secretary (PS)
2	Number of post	1
3	Classification	Group 'B', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-7 (Rs. 44900-142400)
5	Whether selection post or non-selection post	Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Not Applicable
8	Educational and other Qualifications required for direct recruits	Not Applicable
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Not Applicable
11	Method of recruitment	<p>(a) By promotion from departmental Personal Asstt. /Stenographer with 5 years regular service in the Pay Level-6.</p> <p>(b) Failing which (a) above the post is to be filled by Deputation/absorption for which the eligibility is as under: -</p> <p>(i) Officer under the Central Govt./State Govt./Public Sector Undertakings/Semi Govt./Autonomous body</p> <p>(ii) holding analogous post on regular basis in Pay Level-7.</p> <p style="text-align: center;">OR</p> <p style="text-align: center;">With 5 years regular service in Pay Level-6.</p>
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	As stated in Column No. 11 above.
13	Composition of Departmental Promotion /Selection Committee	<p><u>Selection Committee for direct recruitment/Departmental Promotion Committee</u></p> <ol style="list-style-type: none"> 1. An officer of the rank of Director to Govt. of India- Chairman 2. Registrar, ARIES- Member 3. An officer not below the rank of Dy. Secretary to the Govt. of India belonging to SC/ST community - Member 4. DR/AR - Member Secretary



RECRUITMENT RULES FOR THE POST OF LABORATORY ASSISTANT IN ARIES

1	Name of post	LABORATORY ASSISTANT
2	Number of post	1
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-2 (19900-63200)
5	Whether selection post or non-selection post	Not Applicable
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 27 years (Age relaxation will be applicable as per Govt. norms).
8	Educational and other Qualifications required for direct recruitment	<u>Educational qualification for direct recruitment:</u> - 12 th Class pass from a recognized University/Board.
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	Direct recruitment
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	Not applicable
13	Composition of Departmental Promotion /Selection Committee	<u>Selection Committee:</u> 1. An officer from ARIES not below the rank of Scientist – E, - Chairman 2. An officer from ARIES not below the rank of Scientist – D - Member 3. Two Scientist from outside ARIES not below the rank of Scientist - D - Member 4. An officer belonging to SC/ST category not below the rank of Scientist-C - Member 5. DR/AR-Member Secretary



RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEERING ASSISTANT

1	Name of post	Junior Engineering Assistant
2	Number of post	9
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-4 (Rs. 25500-81100)
5	Whether selection post or non-selection post	-Direct Recruitment: Not applicable -Promotion on seniority basis: Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 27 Years of age (Age relaxation will be applicable as per Govt. norms).
8	Educational and other Qualifications required for direct recruitment	<u>Educational qualification for direct recruitment: -</u> Essential: 2 years ITI certificate in Electrician/Electronic with minimum 02 years post qualification experience in the same grade. Desirable: Holding valid electrical license.
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	85% by direct recruitment. 15% by promotion from Laboratory Assistant in Pay Level-02 having 8 years regular service in that grade, on the basis of seniority.
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/absorption to be made	As stated in Column No. 11 above.
13	Composition of Departmental Promotion /Selection Committee	<u>Selection Committee for direct recruitment/Departmental Promotion Committee:</u> 1. An officer from ARIES not below the rank of Scientist – E, - Chairman 2. An officer from ARIES not below the rank of Engineer–D, - Member 3. Two experts from outside ARIES not below the rank of Engineer -C - Member 4. An officer belonging to SC/ST category not below the rank of Scientist-C/Engineer- C - Member 5. Registrar/Dy. Registrar, ARIES - Member Secretary



RECRUITMENT RULES FOR THE POST OF JUNIOR SCIENTIFIC ASSISTANT IN ARIES

1	Name of post	Junior Scientific Assistant
2	Number of post	3
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-4 (Rs. 25500-81100)
5	Whether selection post or non-selection post	Not Applicable
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 27 Years of age (Age relaxation will be applicable as per Govt. norms).
8	Educational and other Qualifications required for direct recruitment	<u>Educational qualification for direct recruitment: -</u> B.Sc. with Physics and Mathematics as compulsory subjects and 02 years post qualification experience in scientific institute/laboratory.
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	Direct recruitment
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	Not applicable
13	Composition of Departmental Promotion /Selection Committee	<u>Selection Committee:</u> 1. An officer from ARIES not below the rank of Scientist – E- Chairman 2. An officer from ARIES not below the rank of Scientist – D - Member 3. Two Scientist from outside ARIES not below the rank of Scientist - D - Member 4. An officer belonging to SC/ST category not below the rank of Scientist-C - Member 5. DR/AR-Member Secretary

RECRUITMENT RULES FOR THE POST OF ENGINEERING ASSISTANT

1	Name of post	Engineering Assistant
2	Number of post	8
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-5 (Rs. 29200-92300)
5	Whether selection post or non-selection post	-Direct Recruitment: Not applicable -Promotion on seniority basis: Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 27 Years of age (Age relaxation will be applicable as per Govt. norms).
8	Educational and other Qualifications required for direct recruitment	<u>Educational qualification for direct recruitment:</u> - Diploma of 3 years duration in Civil/Electronics/Mechanical/Electrical/Computer Engineering as may be specified according to requirement from a recognized board with 3 years' experience in the relevant field.
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	50% by direct recruitment. 50% by promotion from amongst the Junior Engineering Assistant having 5 years' regular service in that grade in Pay level-4, on seniority basis.
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/absorption to be made	As stated in Column No. 11 above.
13	Composition of Departmental Promotion /Selection Committee	<u>Selection Committee for direct recruitment/Departmental Promotion Committee:</u> 1. An officer from ARIES not below the rank of Scientist – E- Chairman 2. An officer from ARIES not below the rank of Engineer–D- Member 3. Two experts from outside ARIES not below the rank of Engineer -C - Member 4. An officer belonging to SC/ST category not below the rank of Scientist-C/Engineer- C - Member 5. Registrar/Dy. Registrar, ARIES - Member Secretary



RECRUITMENT RULES FOR THE POST OF SCIENTIFIC ASSISTANT IN ARIES

1	Name of post	Scientific Assistant
2	Number of post	2
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-5 (Rs. 29200-92300)
5	Whether selection post or non-selection post	-Direct Recruitment: Not applicable -Promotion on seniority basis: Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 27 years of age (Age relaxation will be applicable as per Govt. norms).
8	Educational and other Qualifications required for direct recruitment	<u>Educational qualification for direct recruitment: -</u> 1. Bachelor's Degree in Science with Physics, Chemistry and Mathematics with 60% marks from a recognized University/Board or as may be specified according to requirement 2. At least one-year experience in public outreach/ optoelectronics instrumentation/ general instrumentation and other relevant areas in a research organization
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	50% by direct recruitment. 50% by promotion from amongst the Junior Scientific Assistant having 5 years' regular service in that grade in Pay level-4, on seniority
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	As stated in Column No. 11 above.
13	Composition of Departmental Promotion /Selection Committee	<u>Selection Committee for direct recruitment/ Departmental Promotion Committee:</u> 1. An officer from ARIES not below the rank of Scientist – E- Chairman 2. An officer from ARIES not below the rank of Scientist – D - Member 3. Two Scientist from outside ARIES not below the rank of Scientist - D - Member 4. An officer belonging to SC/ST category not below the rank of Scientist-C - Member 5. DR/AR-Member Secretary



RECRUITMENT RULES FOR THE POST OF SENIOR ENGINEERING ASSISTANT

1	Name of post	Senior Engineering Assistant
2	Number of post	8
3	Classification	Group 'B', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-6 (Rs. 35400-112400)
5	Whether selection post or non-selection post	-Direct Recruitment: Not applicable -Promotion on seniority basis: Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 30 years of age (Age relaxation will be applicable as per Govt. norms)
8	Educational and other Qualifications required for direct recruits	Diploma of 3 years duration in Civil/Electronics/Mechanical/Electrical/Computer Engineering from a recognized board as may be specified according to requirement.
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	50% by direct recruitment. 50% by promotion from amongst the Engineering Assistant with 6 years regular service in that grade in Pay Level-5, on seniority basis.
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	As stated in Column No. 11 above.
13	Composition of Departmental Promotion Committee	<u>Selection Committee for direct recruitment/Departmental Promotion Committee:</u> 1. An officer from ARIES not below the rank of Scientist –E - Chairman 2. An officer from ARIES not below the rank of Engineer - D - Member 3. Two Engineers from outside ARIES not below the rank of Engineer –C - Member 4. An officer belonging to SC/ST category not below the rank of Scientist- C/Engineer-C- Member 5. Registrar/Dy. Registrar - Member Secretary



RECRUITMENT RULES FOR THE POST OF SENIOR SCIENTIFIC ASSISTANT

1	Name of post	Senior Scientific Assistant
2	Number of post	4
3	Classification	Group 'B', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-6 (35400-112400)
5	Whether selection post or non-selection post	-Direct Recruitment: Not applicable -Promotion on seniority basis: Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruits	Between 18 and 30 years of age (Age relaxation will be applicable as per Govt. norms)
8	Educational and other Qualifications required for direct recruits	Bachelor's Degree in Science with Physics, Chemistry and Mathematics with 60% marks from a recognized University/Board or as may be specified according to requirement
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	50% by direct recruitment. 50% by promotion from amongst the Scientific Assistant with 6 years regular service in that grade in Pay Level-5, on seniority basis.
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	As stated in Column No. 11 above.
13	Composition of Departmental Promotion /Selection Committee	<u>Selection Committee for direct recruitment/ Departmental Promotion Committee:</u> 1. An officer from ARIES not below the rank of Scientist – E - Chairman 2. An officer from ARIES not below the rank of Scientist – D- Member 3. Two Scientists from outside ARIES not below the rank of Scientist -C - Member 4. An officer belonging to SC/ST category not below the rank of Scientist-C - Member 5. Registrar/Dy. Registrar -Member Secretary



RECRUITMENT RULES FOR THE POST OF SENIOR ENGINEERING ASSOCIATE

1	Name of post	Senior Engineering Associate
2	Number of post	4
3	Classification	Group 'B', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-7 (44900-142400)
5	Whether selection post or non-selection post	Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Not Applicable
8	Educational and other Qualifications required for direct recruits	Not Applicable
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Not Applicable
11	Method of recruitment	By promotion
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	Promotion from amongst the Senior Engineering Assistant with five years regular service in the Pay Level-6.
13	Composition of Departmental Promotion /Selection Committee	<u>Departmental Promotion Committee:</u> <ol style="list-style-type: none">1. An officer from ARIES not below the rank of Scientist – E - Chairman2. An officer from ARIES not below the rank of Engineer– D- Member3. Two Engineers from outside ARIES not below the rank of Engineer - C - Member4. An officer belonging to SC/ST category not below the rank of Scientist- C/Engineer-C- Member5. Registrar/Dy. Registrar- Member Secretary

RECRUITMENT RULES FOR THE POST OF SENIOR SCIENTIFIC ASSOCIATE

1	Name of post	Senior Scientific Associate
2	Number of post	4
3	Classification	Group 'B', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-7 (44900-142400)
5	Whether selection post or non-selection post	Non-Selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruits	Not Applicable
8	Educational and other Qualifications required for direct recruits	Not Applicable
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Not Applicable
11	Method of recruitment	By promotion
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	Promotion from amongst the Senior Scientific Assistant with five years regular service in the Pay Level-6.
13	Composition of Departmental Promotion /Selection Committee	<u>Departmental Promotion Committee:</u> <ol style="list-style-type: none">1. An officer from ARIES not below the rank of Scientist - E- Chairman2. An officer from ARIES not below the rank of Scientist - D- Member3. Two Scientists from outside ARIES not below the rank of Scientist -C - Member4. An officer belonging to SC/ST category not below the rank of Scientist - C - Member5. Registrar/Dy. Registrar - Member Secretary



A handwritten signature in blue ink, likely of the Registrar or Dy. Registrar, is placed below the official text.

RECRUITMENT RULES FOR THE POST OF DRIVER

1	Name of post	DRIVER
2	Number of post	1
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-4 (25500-81100)
5	Whether selection post or non-selection post	Not Applicable
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruitment	Between 18 and 27 years of age (Age relaxation will be applicable as per Govt. norms)
8	Educational and other Qualifications required for direct recruitment	<p><u>Essential:</u> -</p> <ol style="list-style-type: none">1. Matriculation from a recognized board2. Possession of valid driving licence for motor cars/heavy vehicles.3. Knowledge of motor mechanics. (The candidate should be able to remove minor defects in vehicle.)4. Experience of driving a motor car for at least 5 years out of which 3 years' experience must be in hilly area.5. Working knowledge of English or Hindi. <p><u>Desirable:</u> 3 Years' experience as Home Guard/Civil Volunteers.</p>
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	Direct recruitment
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	Not Applicable
13	Composition of Departmental Promotion /Selection Committee	<p><u>Selection Committee for Direct recruitment:</u></p> <ol style="list-style-type: none">1. Registrar, ARIES- Chairman2. An outside expert not below the rank of Under Secretary - Member3. One officer not below the rank of Under Secretary belonging to SC/ST community - Member4. DR/AR- Member Secretary



RECRUITMENT RULES FOR THE POST OF MULTI TASKING STAFF IN ARIES

1	Name of post	Multi-Tasking Staff
2	Number of post	10
3	Classification	Group 'C', Non-Gazetted
4	Pay Level/Pay Scale	Pay Level-1 (18000-56900)
5	Whether selection post or non-selection post	Not Applicable
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Applicable as per government norms
7	Age limit for direct recruits	Between 18 and 25 years of age (Age relaxation will be applicable as per Govt. norms).
8	Educational and other Qualifications required for direct recruitment	Matriculation or equivalent qualification from recognized Board or University with typing speed of 30 w.p.m. (corresponds to 9000 KDPH on an average of 5 key depressions for each word) in English/Hindi. OR ITI equivalent from a recognized Board. ARIES will conduct the skill test in concerned Trade.
9	Whether age limit prescribed for direct recruitment will apply in the case of promotees	Not Applicable
10	Period of probation, if any	Two years for direct recruit
11	Method of recruitment	Direct recruitment.
12	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	Not applicable
13	Composition of Departmental Promotion /Selection Committee	<u>Selection Committee for Direct recruitment:</u> 1. Registrar, ARIES- Chairman 2. An outside expert not below the rank of Under Secretary - Member 3. One officer not below the Pay Level-10 belonging to SC/ST community - Member 4. DR/AR, ARIES - Member Secretary

